

RENTAL AGREEMENT CONTRACT

Date: / /

To

M/s. _____

Brand : _____

Model : _____

Mob No : _____.

This Agreement made between the Machine supplier and the user.

(Minimum tenure of contract is 6 Months)

	Machine Type	Monthly Charges	Free Copies	Above Free Copies*	
				A4 Size	A3 Size
BW Machine - BW Scanner	Low Duty	3,500	5,000	Rs. 0.30	Rs. 0.60
	Medium Duty	5,000	10,000	Rs. 0.30	Rs. 0.60
	Heavy Duty	10,000	25,000	Rs. 0.20	Rs. 0.40
BW Machine - Color Scanner	NA	6,000	10,000	Rs. 0.30	Rs. 0.60
Color Machine - Color Scanner	NA	10,000	2,000	Rs. 5.00	Rs. 10.00

* GST Extra

Why I have to go for rental machine?

- ✓ 0% Investment
- ✓ 0% Tension for Maintenance
- ✓ 0% Worry about Product Quality
- ✓ 0% Tension for Bargaining Product Price
- ✓ 0% Depreciation Machine Cost
- ✓ 100% Satisfaction for Quality & Service

Corporates :

- Your Expenses will be within the allocated funds.
- You can take Confidential documents matters with in your campus .
- No need man power to take photocopier in out of your campus.
- Save your money and yours precious time.

Customers :

- Less Investment for your Business
- You have breathing period to study your business.
- No need to take high risk.
- You can get periodic Maintenance and Services.

CAUTION DEPOSIT : 2 Months Rental Amount in Advance (Refundable).

TRANSPORT CHARGES : More than 50 Km, transport charges will be applicable To and Pro (Non Refundable)

RESPONSE TIME : Within 24 Hours calls will be attended.
(During Normal working days and working times)

- ❖ Apart for the Machine service, spares & consumables will be provided by us in this Price itself.
- ❖ Stationery (Paper, etc.), electricity & man power comes under customer's expense.
- ❖ Recommended workload for the supplied machine is around _____ copies per day.
- ❖ Minimum tenure of this contract is ____/____/____ to ____/____/____
- ❖ Every month bill will be sent for getting the rental payment and the same should be settled within Seven days from billing date to avoid stop services.
- ❖ Machine should be operated as per the instructions given by the machine supplier. Only trained Persons should operate this machine and unauthorized operation should be avoided.
- ❖ Machine may damage by Fire, Flood, Rat Biting, external Damages will be chargeable.
- ❖ **Due to any reasons (Lockdown), there is no negotiation in rental amount, Rental amount will be charged for each month.**
- ❖ **While installation of the machines, training will be given to two persons, if operator change frequently, please train the new one with the second trained person. We won't give training again and again to the new operators.**

This Copier Machine with Printer and its connected items/equipments are the Property's of M/s **NEW CRYSTAL COPIER**.

When the agreement get terminated this copier machine and its connected items will be taken back by M/s. **NEW CRYSTAL COPIER**

In case of any damages to the machine due to the mishandling by the photocopier operating person the corresponding loss will be recovered from the machine user.

WE BOTH THE PARTIES HAVE AGREED BY THE ABOVE SAID POINTS.

Date of Installation – / /

Counter Reading : _____

MACHINE USER

MACHINE SUPPLIER.
M/s. New Crystal Copier